

**Order Textbooks Online  
Wolverine Access  
Faculty Center**

**Available October 6, 2008 for Winter Term classes**

## Background

- Fall 2006: Student concerns about rising textbook costs results in Provost's Textbook Task Force.
- Spring 2007: Task force report concludes used book market offers best cost containment.
- Summer 2007- Winter 2008: Faculty alerted to importance of ordering early to support used book market.
- Summer/Fall 2008: Wolverine Access and CTools teams join forces to develop technical solutions for Faculty, Students, and Bookstores .
- Fall 2008 (For Winter 2009 textbooks): Faculty asked to order textbooks online through Wolverine Access Faculty Center.

## Why Now?

- To foster a used book market and bring down cost, textbooks must be communicated to bookstores and students early enough to impact buying and selling decisions.
- For Winter Term 2009 textbook information will be most useful if entered by October 29.

## Each Term Has A Timeline

- Winter 2009 Textbook Timelines:
  - October 29: Date by which booksellers need to know required texts in order to buy used books on open market
  - November 10: Registration Begins/Students, see book lists in Wolverine Access and CTools
  - November 26: Date by which booksellers need to know if textbook is being used in order to process orders by start of term
  - December 2: Date by which booksellers need to know if textbook is being used next term in order to buy back books from students at a good rate
- See the Textbook Calendar on the Office of Registrar web site for future term dates: <http://www.umich.edu/~regoff/calendar/>.

## What is the technical solution?

- For Class Instructors (Faculty or GSIs):
  - Wolverine Access Faculty Center Textbooks page provides a uniform method for ordering textbooks and interfacing to bookstore and student tools
- For Bookstores
  - An interface to pull textbook information in time to order books and/or communicate textbook issues to instructors
- For Students
  - View textbooks via the Wolverine Access course catalog or their class schedule
  - View textbooks in CTools My Workspace or class sites (if instructor enables)
  - Use UBook to buy and sell used books to other U-M Students

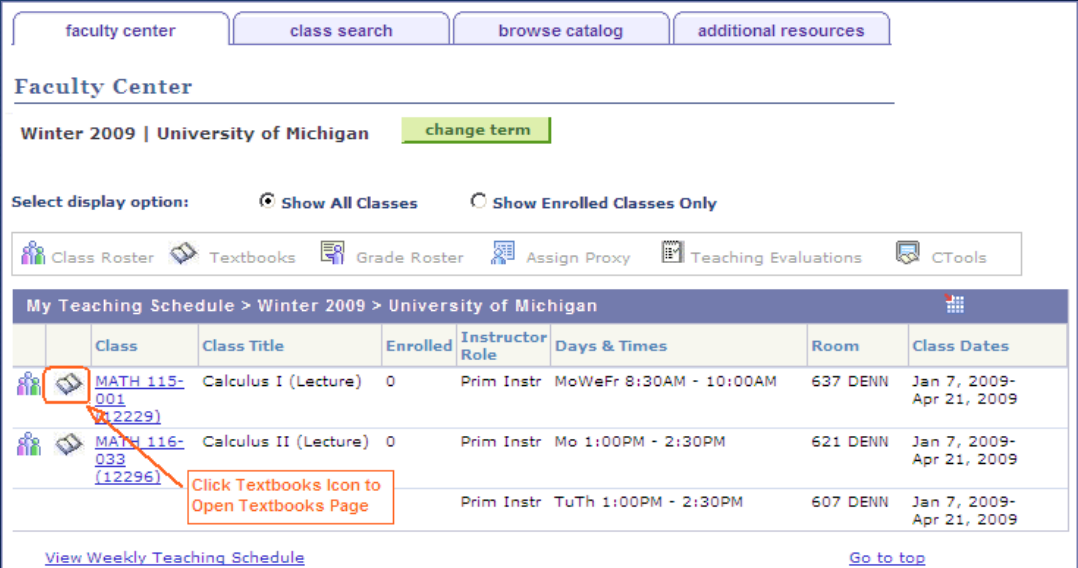
## Is it required?

- Currently, ordering textbooks through the Wolverine Access Faculty Center is optional but encouraged, particularly for large classes. Participation is needed for the student used book market to be successful.
- In the future however, these new tools will help the University to comply with the recently passed Higher Education Opportunity Act of 2008 (HR 4137). This federal legislation (effective July 1, 2010) requires institutions to list textbooks (with ISBN and price) in their online course catalogues.

## How does it work?

For each class, textbook information must be entered by the assigned class instructors (Faculty or GSIs) in the Wolverine Access Faculty Center.

Note: Department staff authorized to use textbooks pages in M-Pathways can assist instructors with textbook entry.



The screenshot shows the Faculty Center interface for Winter 2009. At the top, there are navigation tabs: "faculty center", "class search", "browse catalog", and "additional resources". Below this is the "Faculty Center" header with "Winter 2009 | University of Michigan" and a "change term" button. A "Select display option:" section has radio buttons for "Show All Classes" (selected) and "Show Enrolled Classes Only". A toolbar contains icons for "Class Roster", "Textbooks", "Grade Roster", "Assign Proxy", "Teaching Evaluations", and "CTools". The main content is a table titled "My Teaching Schedule > Winter 2009 > University of Michigan". The table has columns for "Class", "Class Title", "Enrolled", "Instructor Role", "Days & Times", "Room", and "Class Dates". Three rows are visible, each with a "Textbooks" icon in the "Class" column. A red box highlights the "Textbooks" icon in the first row, with a red arrow pointing to a callout box that says "Click Textbooks Icon to Open Textbooks Page".

Class	Class Title	Enrolled	Instructor Role	Days & Times	Room	Class Dates
<a href="#">MATH 115-001 (12229)</a>	Calculus I (Lecture)	0	Prim Instr	MoWeFr 8:30AM - 10:00AM	637 DENN	Jan 7, 2009-Apr 21, 2009
<a href="#">MATH 116-033 (12296)</a>	Calculus II (Lecture)	0	Prim Instr	Mo 1:00PM - 2:30PM	621 DENN	Jan 7, 2009-Apr 21, 2009
			Prim Instr	TuTh 1:00PM - 2:30PM	607 DENN	Jan 7, 2009-Apr 21, 2009

[View Weekly Teaching Schedule](#) [Go to top](#)

Click [here](https://heprod.dsc.umich.edu/html/doc/eng/dftie/Isaa/html/sr_fb_facultybusinessmenu.html) to view the Faculty Center help page which includes important information, a guided demonstration, and step-by-step procedures.  
[https://heprod.dsc.umich.edu/html/doc/eng/dftie/Isaa/html/sr\\_fb\\_facultybusinessmenu.html](https://heprod.dsc.umich.edu/html/doc/eng/dftie/Isaa/html/sr_fb_facultybusinessmenu.html)



## Besides the tool, what else has changed?

- Information entered into Wolverine Access is shared with bookstores. Although the bookstores will still have other ordering methods available (e.g., web sites, forms, phone) you do not need to use them. (Note: The Desk Copy process has not changed. You will still request these directly from the publisher.)
- While you are encouraged to enter textbook information by the early order deadline (October 29, 2008 for Winter 2009) you can make textbook additions or changes through the last day of classes. Changes and additions are:
  - Viewable immediately in the Wolverine Access course catalog and student schedules
  - Viewable within 2 hours in CTools class sites and CTools My Workspace
  - Sent to bookstores in a daily change file
- Keep in mind that students who previously viewed class textbook information may not realize a change was made. In some cases, you may wish to notify your students to view the updated textbook information in Wolverine Access or CTools.
- You should continue to order Quizdom Student Clickers through the Computer Showcase. For compatibility reasons, these can not be ordered through bookstores.
- Current ordering processes within departments should be reviewed to take best advantage of the new tools. As a result, departmental processes may change.



# Help Students Save on Textbook Costs

## Please Order Textbooks Online by October 29, 2008

For more information read:

[University Record: Online tool helps support early textbook adoption](#)

[Textbook Task Force Report: Research and Recommendations 4/10/2007](#)

[Faculty Business Help pages](#)