Add Two Component Class to Backpack

You can add as many classes to your backpack as desired. It is usually good to have a number of alternative classes backpacked.

Select Classes to Add Page

1. Click the Class Search radio button.

Notes:

- **For Planner**: You can search for a course you have added to your Planner by clicking the My Planner radio button, then Search. Click select next to the desired course, then go to step 6.

- **For Schedule Builder**: To explore various options for scheduling your courses, click the Schedule Builder button. If you have sent a schedule from Schedule Builder to your Backpack, a message displays on the page. Click the Import Schedule button to complete the process of adding the classes to your Backpack. Go to step 11.

2. Click Search.

Enter Search Criteria Page

Note: In this example, ECON 102 will be added to the backpack. This course is a two component course (lecture and discussion).

3. Enter a Subject or click Select Subject to choose the subject from a list.

4. Enter the Course Number if you are searching for a specific course, or check the box next to a course level(s) (e.g., 100 level, 200 level) to search for a range of courses.

5. Click Search.
Select Classes to Add Page

### Select Classes to Add Page

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6. Click the **Section** link to view class details.

**Notes:**

- If you searched by course level, locate the course in the list. You may need to expand the section to view the list of classes.

- The **Enrl Restrict** column indicates if there is an enrollment restriction. The type of restriction (e.g., advisory requisites, course/class requisites, consent, reserved capacity, etc.) is shown on the class details page.

- For **Planner**: The example at left shows how classes are listed when you perform a class search. If you search from **Planner**, the list will look slightly different but contain the same information.

7. View class details.

**Notes:**

- In this example, ECON 102 has two class components with an auto-enrollment relationship. When you enroll in a discussion section, you are automatically enrolled in the lecture section. The required lecture displays on the Related Sections page (see Step 12).

- Any enrollment restrictions display in the **Enrollment Information** section. In this example, ECON101 is listed as an Advisory Pre-requisite, so it is not required.

8. Click **Select Class**.

**Note:**

- For **Planner**: If you are searching from Planner, you need to click **Return to Add Classes** and click **Select** next to the class.
9. Click the radio button next to the section you wish to backpack. In this example, the discussion component is being selected.

10. Click Next.

11. Click Next to add the related section to your backpack.

Note: In this example, you are being automatically enrolled in the associated lecture component of the class. Not all multiple-component classes have the auto-enrollment feature. For those that do not, you are prompted to select a related section at this point.

12. Review class details on the Enrollment Preferences page.

13. Update editable fields if desired. The editable options differ by class.

- Wait List (not shown) – For classes that carry a wait list, allows you to be placed on the class wait list.
- Override Time Conflict – For registration purposes, allows you to register for a class even if you have another class already registered at that same time.
- Grading – Allows you to select the grading basis for certain classes.
- Units – For classes that offer a range of units, allows you to select the number of units you wish to take. The allowable values available will display in a drop-down list.

14. Click Next.
Add Two Component Class to Backpack

Step-By-Step Procedure

15. Verify the class has been added to the backpack.

Note:
- **For Schedule Builder:** You will see a verification message after adding the classes imported from Schedule Builder. However, the wording is different than the example shown at left.

16. Check the box(es) next to the courses you want to validate.

17. Click **validate backpack classes.**

18. Review the validation information.

Note: Information about potential problems displays in the **Message** column. If you do not understand an error message, see the [Troubleshooting Registration Warnings or Error Messages](#) help page for more information.

19. Click **Backpack/Registration** to return to your Backpack.