

Add Two Component Class to Backpack

You can add as many classes to your backpack as desired. It is usually good to have a number of alternative classes backpacked.

Select Classes to Add Page

1. Click the **Class Search** radio button.

Notes:

- **For Planner:** You can search for a course you have added to your Planner by clicking the **My Planner** radio button, then **Search**. Click **select** next to the desired course, then go to step 6.
- **For Schedule Builder:** To explore various options for scheduling your courses, click the **Schedule Builder** button. If you have sent a schedule from Schedule Builder to your Backpack, a message displays on the page. Click the **Import Schedule** button to complete the process of adding the classes to your Backpack. Go to step 11.

2. Click **Search**.

Enter Search Criteria Page

Note: In this example, ECON 102 will be added to the backpack. This course is a two component course (lecture and discussion).

3. Enter a **Subject** or click **Select Subject** to choose the subject from a list.
4. Enter the **Course Number** if you are searching for a specific course, or check the box next to a course level(s) (e.g., 100 level, 200 level) to search for a range of courses.
5. Click **Search**.

Select Classes to Add Page

Add Classes Search Results

University of Michigan | Fall 2015

The following classes match your search criteria Course Subject: Economics, Course Number is exactly: 102, Show Open Classes Only: Yes

Return to Add Classes COLLAPSE ALL EXPAND ALL NEW SEARCH MODIFY SEARCH

20 class section(s) found

Section	Days & Times	Room	Instructor	Meeting Dates	Units	Enrl Restrict For	Seats Reserved	Avail Seats	Wait List Total	Status
100-LEC Regular	TuTh 11:30AM - 1:00PM	140 LORCH	Staff	09/08/2015 - 12/14/2015	4	Y	N/A	315	0	Open select
20073 102-018 Regular	Th 1:00PM - 2:30PM	1372 EH	Staff	09/08/2015 - 12/14/2015	4	Y	N/A	35	0	Open select

6. Click the **Section** link to view class details.

Notes:

- If you searched by course level, locate the course in the list. You may need to expand the section to view the list of classes.
- The **Enrl Restrict** column indicates if there is an enrollment restriction. The type of restriction (e.g., advisory requisites, course/class requisites, consent, reserved capacity, etc.) is shown on the class details page.
- For **Planner**: The example at left shows how classes are listed when you perform a class search. If you search from **Planner**, the list will look slightly different but contain the same information.

Select Classes to Add Page

ECON 102 - 100 Principles Econ II

University of Michigan | Fall 2015 | Lecture

Return to Add Classes VIEW SEARCH RESULTS SELECT CLASS

Class Details

Status: Open Career: Undergraduate L S & A
 Class Number: 11269 Dates: 9/8/2015 - 12/14/2015
 Session: Regular Academic Session
 Units: 4 units
 Class Components: Discussion Required, Lecture Required

Meeting Information

Days & Times	Room	Instructor	Meeting Dates
TuTh 11:30AM - 1:00PM	140 LORCH	Staff	09/08/2015 - 12/14/2015

Enrollment Information

Advisory Pre-requisite: ECON 101

Class Availability

Class Capacity	Enrollment Total	Available Seats	Wait List Capacity	Wait List Total
315	0	315	0	0

Notes

Class Notes: Students will be auto-enrolled in section 100 when they elect sections 101-111. Midterm exams dates: October 1st and Nov. 6, 6-8pm.

Description

Principles of Economics II --- The fundamental concepts and theories of macroeconomics are developed and used to analyze problems of current interest. The major concerns of this course are the determinants of GDP, unemployment, inflation, international trade, and economic growth.

Textbooks/Other Materials

To Be Determined

7. View class details.

Notes:

- In this example, ECON 102 has two class components with an auto-enrollment relationship. When you enroll in a discussion section, you are automatically enrolled in the lecture section. The required lecture displays on the Related Sections page (see Step 12).
- Any enrollment restrictions display in the **Enrollment Information** section. In this example, ECON101 is listed as an Advisory Pre-requisite, so it is not required.

8. Click **Select Class**.

Note:

- For **Planner**: If you are searching from **Planner**, you need to click **Return to Add Classes** and click **Select** next to the class.

Enrollment Section Page

ECON 102 - Principle Econ II
Lecture selected: Section 100
TuTh 11:30AM - 1:00PM 140 LORCH

Open Closed Wait List

Class Nbr	Section	Component	Schedule	Room	Instructor	Status
<input type="radio"/> 20973	102	Discussion	Th 1:00PM - 2:30PM	1372 EH	Staff	<input checked="" type="radio"/>
<input type="radio"/> 11270	103	Discussion	Th 1:00PM - 2:30PM	ARR	Staff	<input checked="" type="radio"/>
<input checked="" type="radio"/> 11271	104	Discussion	Fr 1:00PM - 2:30PM	4404 RAND	Staff	<input checked="" type="radio"/>
<input type="radio"/> 11272	106	Discussion	Fr 10:00AM - 11:30AM	ARR	Staff	<input checked="" type="radio"/>
<input type="radio"/> 11273	107	Discussion	Th 4:00PM - 5:30PM	1518 CCL	Staff	<input checked="" type="radio"/>
<input type="radio"/> 11274	108	Discussion	Th 4:00PM - 5:30PM	1505 CCL	Staff	<input checked="" type="radio"/>

View All Sections | First 1-9 of 9 Last

CANCEL NEXT

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- Click the radio button next to the section you wish to backpack. In this example, the discussion component is being selected.
- Click **Next**.

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Related Class Sections Page

ECON 102 - Principle Econ II
Discussion selected: Section 104
Fr 1:00PM - 2:30PM 4404 RAND

Open Closed Wait List

You will automatically be enrolled in the following related class:

	Section	Schedule	Room	Instructor	Status
Lecture	100	TuTh 11:30AM - 1:00PM	140 LORCH	Staff	<input checked="" type="radio"/>

CANCEL NEXT

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- Click **Next** to add the related section to your backpack.

Note: In this example, you are being automatically enrolled in the associated lecture component of the class. Not all multiple-component classes have the auto-enrollment feature. For those that do not, you are prompted to select a related section at this point.

Enrollment Preferences Page

Add Classes

1. Select classes to add - Enrollment Preferences

Fall 2015 | Undergraduate L S & A | University of Michigan

ECON 102 - Principle Econ II

Class Preferences

ECON 102-100 Lecture Override Time Conflict:

ECON 102-104 Discussion Grading:

Session Regular Academic Session Units: 4.00

Advisory Pre-Requisite Available Seats: 35

ECON 101

CANCEL NEXT

Section	Component	Days & Times	Room	Instructor	Start/End Date
100	Lecture	TuTh 11:30AM - 1:00PM	140 LORCH	Staff	09/08/2015 - 12/14/2015
104	Discussion	Fr 1:00PM - 2:30PM	4404 RAND	Staff	09/08/2015 - 12/14/2015

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- Review class details on the **Enrollment Preferences** page.
- Update editable fields if desired. The editable options differ by class.
 - Wait List (not shown) – For classes that carry a wait list, allows you to be placed on the class wait list.
 - Override Time Conflict – For registration purposes, allows you to register for a class even if you have another class already registered at that same time.
 - Grading – Allows you to select the grading basis for certain classes.
 - Units – For classes that offer a range of units, allows you to select the number of units you wish to take. The allowable values available will display in a drop-down list.

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- Click **Next**.

Add Classes Page

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✓ ECON 102 has been added to your backpack.

Select	Delete	Class	Days/Times	Room	Instructor	Units	Wait List Okay	Override Time Conflict	Grading	Status
<input type="checkbox"/>		ECON 102-104 (11271)	Fr 1:00PM - 2:30PM	4404 RAND	Staff	4.00	<input type="checkbox"/>	<input type="checkbox"/>	GRD	●
<input type="checkbox"/>		ECON 102-100 (11269)	TuTh 11:30AM - 1:00PM	140 LORCH	Staff		<input type="checkbox"/>	<input type="checkbox"/>	GRD	●

15. Verify the class has been added to the backpack.

Note:

- For **Schedule Builder**: You will see a verification message after adding the classes imported from Schedule Builder. However, the wording is different than the example shown at left.

Select Classes to Add Page

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✓ ECON 102 has been added to your backpack.

Select	Delete	Class	Days/Times	Room	Instructor	Units	Wait List Okay	Override Time Conflict	Grading	Status
<input type="checkbox"/>		ECON 102-104 (11271)	Fr 1:00PM - 2:30PM	4404 RAND	Staff	4.00	<input type="checkbox"/>	<input type="checkbox"/>	GRD	●
<input type="checkbox"/>		ECON 102-100 (11269)	TuTh 11:30AM - 1:00PM	140 LORCH	Staff		<input type="checkbox"/>	<input type="checkbox"/>	GRD	●

Validate Backpack

Note: After adding classes to your backpack, you can check for some potential enrollment issues by using Backpack Validation.

16. Check the box(es) next to the courses you want to validate.

17. Click **validate backpack classes**.

Select Classes to Add Page

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Description	Message	Status
ECON 102	OK to Add.	✓

BACKPACK/ REGISTRATION

18. Review the validation information.

Note: Information about potential problems displays in the **Message** column. If you do not understand an error message, see the [Troubleshooting Registration Warnings or Error Messages](#) help page for more information.

19. Click **Backpack/Registration** to return to your Backpack.